

BY LAWS OF
WESTERN NEW YORK BASKETBALL OFFICIALS ASSOCIATION
BOARD NO. 53

ARTICLE I –Name of Organization

SECTION ONE: The organization shall be known as Western New York Basketball Officials Association, Board #53 of IAABO serving schools in Erie, Niagara and Orleans Counties.

ARTICLE II—PURPOSE

The purpose of the Association shall be:

1. To educate, train, develop, and provide continuous instruction for basketball officials
2. To promote the welfare of the game of basketball, its players and officials
3. To maintain the highest standard of basketball officiating
4. To encourage the spirit of fair play and sportsmanship
5. To cooperate with all organizations officially connected with the game of basketball in furthering its interests and ideals.

ARTICLE III – MEMBERS

Section One: Class of Members

The organization shall have six (6) classes of members. The designation of such classes and the qualifications and rights of the membership of such classes shall be as follows, all of which have the right to vote.

ACTIVE: Active members who are actively officiating or have satisfactorily completed the prescribed period of Provisional Membership, complied with the regulations laid down by the Executive Committee, and been voted into Active Membership.

PROVISIONAL: Provisional members are candidates who have passed the written and practical floor tests for Approved Officials and have been given approval by the Interpreter. They shall serve a probationary period for qualification at the end of which they may be voted into Active membership by the Rating Committee and approved by the Executive Board.

INACTIVE:

Inactive officials may be either varsity or provisional. Inactive officials are those who for a season choose not to officiate due to personal circumstances such as health, work or school commitments but want to officiate again. Inactive members pay regular dues and are encouraged to attend meetings since they plan on officiating again and must remain current on rule changes and mechanics.

Inactive members must write to the Executive Secretary on an annual basis and request that they be put on inactive status for that season. Inactive members may hold any office.

Inactive members may request Active status at any time by sending a request to the Executive Secretary which will be reviewed and approved by the Executive Board providing he/she will meet all meeting requirements for the season they are requesting to be active in order to receive assignments.

Inactive members who officiate a game during the season that they applied for inactive status without properly notifying the Executive Secretary in writing prior to officiating a game risk suspension and/or expulsion from the association.

ASSOCIATE:

Associate members are former Active members of the organization who have decided that they will no longer be an Active official. Associate members may not return to active status. Associate Members shall be voted to such membership by the Executive Board. Dues for Associate members will be determined by the Executive Board based on the current active member's dues and the national IAABO dues. Associate members may attend all meetings and hold

any office. Associate members may never officiate a game and risk suspension and/or expulsion from the association if they do.

HONORARY: Honorary members through their outstanding contributions to basketball or officiating shall merit election to such membership by the Executive Board. Honorary members shall not vote or hold office but shall enjoy all other privileges of membership in this Organization.

LIFE: In order to be a Life Member, members must meet the requirements of the IAABO Constitution.

Section Two: Election of Members

The following procedure shall apply:

APPLICATION: Application for membership in this Organization is made by formal written application in the form prescribed by the Executive Board.

Any applicant may be accepted into this Organization, as a provisional member, provided he meets all the requirements of membership and is at least 18 years of age.

APPLICATION FEE: Each application for membership shall be accompanied by an initial registration fee to be determined by the Executive Board. This fee shall be retained and if admitted shall defray his dues in the organization for the season during which he took the written examination.

PRACTICAL AND WRITTEN EXAMINATIONS. Candidates shall be given the written IAABO exam by the Rating Committee. Those candidates who successfully pass the IAABO examination shall be given a practical floor test. Candidates must pass a written exam, and practical tests to be admitted.

Section Three: Voting Rights Each member in all six (6) classes defined above are entitled to one vote on each matter submitted to a vote of the members.

Section Four: Termination of Membership The board of directors, by majority affirmative vote of the board members may suspend or expel the membership of any member who becomes ineligible for membership, including but not limited to non-payment of dues after an appropriate hearing.

Section Five: Acceptance of Transfer This organization will accept transfer from another IAABO chapter in accordance with Section 12 of the IAABO Constitution.

Section Six: Resignation Any member of the Association by written application to the Executive Board may resign or withdraw from membership.

Section Seven: Suspension A member who has been suspended by operation of these by-laws shall lose all membership rights and officiating privileges of this organization and shall be reinstated only upon determination by the Executive Board that the member has fully complied with the terms of the suspension.

ARTICLE IV. RIGHTS AND DUTIES OF MEMBERS

Section One. Recognition of Members. Active members of this organization shall be recognized as members of the International Association of Approved Basketball Officials and shall receive their membership cards and official hand books in which their name shall be listed. Each active member of this organization shall be entitled to wear the official emblem of IAABO.

Section Two. Attendance at Meetings. Any Active or Provisional member who is absent without good cause from the required regular meetings, or who is absent without good cause from both interpretation meetings of any given season may be suspended by the Executive Board.

The Sergeant at Arms shall obtain the signature of each member at a meeting in the manner prescribed by the Executive Board and report all absences to the Secretary.

Section Three. Completing Assignments. No member having accepted an assignment may not change that assignment on his/her own; all changes must go through the appropriate assignor or risk disciplinary action.

Section Four. Uniform. All active and provisional members of this organization shall wear the official uniform of the organization whenever working a game. The Executive Board shall decide upon the official uniform. Violators will risk disciplinary action.

Section Five. International Code. All members of this organization shall observe the policies and requirements set forth in the Constitution, By-Laws and Code of the International Association of Approved Basketball Officials.

Section Six. Suspensions. The Executive Board shall have the power to suspend any member for any action which it feels is detrimental to the best interests of this Corporation.

ARTICLE IV. OFFICERS

Section One. The elected officers of IAABO Board #53 are:

President
1st Vice President
2nd Vice President
Executive Secretary
Treasurer
Interpreter
Sergeant at Arms
Board of Directors (4)
Parliamentarian* - refer to Article V, Section One

Section Two. Election. A) At each February meeting, a Nominating Committee consisting of four members (including one (1) director whose term does not expire during the current year) shall be appointed by the President. The Nominating Committee shall compile a slate of candidates for the officers of the Association.

Section Two. Election. A) At each December meeting starting in 2019, a Nominating Committee consisting of four members (including one (1) director whose term does not expire during the current year) shall be appointed by the President. The Nominating Committee shall compile a slate of candidates for the officers of the Association.

B) All terms are for one (1) year except the Board of Directors whose terms are for two (2) years and two (2) Directors are elected each year. Terms of office start and end on the Board's fiscal year.

C) Nominations will be accepted up to and during that portion of the February meeting. Then the Nominating Committee will close the nominations.

The last chance for someone to be nominated will be at the February meeting, the nominee must be present to accept the nomination. Then the Nominating Committee will close nominations and present the slate of candidates to the membership. If the number of nominations is greater than double the number of vacancies, then a run off will be held during the February Meeting.

If the number of nominations is greater than double the number of vacancies, then a run off will be held at the Nominations Meeting.

EX: If there are three (3) nominations for the office of President then a run off will be held to eliminate one (1) nominated candidate.

D) Upon completion of the slate of candidates at the February meeting, ballots will be prepared by the Nominating Committee and distributed to all members eligible to vote.

E) At the election meeting, members will be allowed to cast ballots in a ballot box provided their name is included on a list of eligible voters, which will be available at the ballot box. Members must cast their ballots in person or have a completed ballot dropped off by another member who is in good standing.

F) Candidates nominated for office may at their own expense campaign for election provided such campaigning is within the dictates of the spirit of the organization.

Section Three. Vacancy. In the event of a vacancy in an elected office of this Organization, the unexpired term shall be filled with a member selected by the Executive Board.

Section Four. Impeachment. Any officer who through neglect, willful or gross misconduct refused to carry out his assigned duties may be removed from office by a $\frac{3}{4}$ vote of the active membership present at any regular meeting or special meeting called for that purpose.

ARTICLE V. DUTIES OF OFFICERS

Section One. President. The President shall preside at all meetings of the organization and shall be chairman of the Executive Board. He shall have general supervision over the administrative affairs of the association and shall appoint a parliamentarian, administrative officers and committees as required herein or as may be necessary to promote the work and purpose of the association. He shall assume and discharge other duties as are usually assumed by a President or Presiding Officer.

Section Two. Vice-Presidents. The First Vice President and the Second Vice President, in that order, in absence or incapacity of the President shall assume and perform the duties of the President.

Section Three. Executive Secretary. The Executive Secretary shall be responsible for keeping accurate minutes of all meetings of this organization and be responsible for all communications. He shall keep the membership informed of all on going issues.

Additionally, he shall keep an accurate roster of the membership which includes names; addresses etc. and provide a copy to the membership.

Section Four. Treasurer. The Treasurer shall be responsible for collecting all dues and other funds from the membership. He shall keep an accurate log of the membership of dues paid. He shall deposit all moneys and issue checks when duly authorized.

A periodic financial report shall be presented to the Executive Board and the membership along with an annual financial report based on the organization's fiscal year which starts on September 1st and ends on August 31st each year.

He shall also serve as Chairman of the Banquet Committee.

Section Five. Interpreter. It shall be the duty of the Interpreter to attend the IAABO National Meetings. Approved expenses necessary for attendance at these meetings shall be paid from funds of organization.

- His duties shall also include:
 - o Conducting Rules Interpretation Meetings
 - o Administering the exam for new candidates
 - o Administering the annual exam for the membership
 - o Conducting rules and mechanics clinics
 - o Serving as Chairman of the rating committee
 - o Other responsibilities that may be assigned by the President or the Executive Board

Section Six. Sergeant at Arms.

The Sergeant at Arms shall be responsible for recording attendance at each membership meeting; be responsible for decorum at each meeting; alert the Executive Committee immediately whenever a member has violated meeting attendance rules which leads to immediate discipline; and shall file a complete attendance report on each member at the conclusion of each year.

Section Seven. Representation on International Board. The Executive Secretary shall be one of the representatives of this association at the National Meeting of the Chartered Boards of the IAABO and shall attend meetings of that body making full reports at the next meeting of the Executive Board and of this association. A second accredited representative may be designated by the Executive Board, as provided in the By Laws of the International Board. Such a second representative shall, when so designated, have equal powers, duties and privileges as the Executive Secretary. Expenses for such representation of this organization shall be paid when approved by the Executive Board.

ARTICLE VI. MEETINGS

Section One. Meetings of this organization shall be held at a place and time designated by the Executive Board.

Meetings will be held during the months of October thru March. This shall include the two (2) interpretation meetings, one of which will serve as a regular meeting and attendance is mandatory. Each member will receive a notice of the time, place and agenda for all meetings of this organization.

Each member must attend five (5) regular meetings of this association and it will be their sole responsibility to see they comply with the above ruling. Members who are tardy or leave early at a meeting without good cause may not receive credit for attendance. Credit for a meeting will be subject to discretion of the Sgt. at Arms.

Section Two. Quorum. A majority of the Active Membership represents a quorum to transact business at any regular or special meeting of the organization.

Section Three. Rules of Order. Roberts Rules of Order of Meetings shall govern all meetings of this association, except as otherwise specifically ordered herein.

ARTICLE VII. EXECUTIVE BOARD

Section One. The Executive Board of this Association shall consist of the Elective Officers as enumerated in Article IV, Section 1.

Section Two. Meetings. The Executive Board shall meet regularly during the basketball season, at the request of the President, or at least three members of the Executive Board.

Section Three. Quorum. A majority of the members of the Executive Board shall constitute a quorum for the transaction of business.

ARTICLE VIII. POWER AND DUTIES OF THE EXECUTIVE BOARD

Section One. Power. The Executive Board shall handle such administrative affairs of the association as may require action between meetings, and as may be assigned thereto by the organization and these By-Laws.

Section Two. Approve Bills. The Executive Board shall pass upon all bills submitted to this association and shall direct the Treasurer to pay the same, as approved.

Section Three. Expenses of Officers. Expenses of Elective Officers and committees when incurred in business of this corporation, shall be submitted in writing and be passed upon the Executive Board; and, as approved by the Executive Board, shall be reimbursed from the funds of the organization.

Section Four. Salaries. The Executive Board on an annual basis may offer a salary to certain elected members commensurate for duties performed.

Section Five. Assessment. Should any deficit occur in the Treasury, the Executive Board, by a majority vote, may assess active members equally to cover such actual or pending indebtedness.

ARTICLE IX. EXECUTIVE COMMITTEE

Section One. The Executive Committee shall consist of the President of the association and the four (4) separately elected Directors. The President shall be Chairman of the Executive Committee, and he shall call the Committee into session promptly when action is indicated upon any of its duties herein defined, or upon request of two members of the Committee.

Section Two. Judicial Authority. The Executive Committee shall sit as the Trial Board upon any complaint by a duly authorized representative of any school or organization, against any other member or officer of the association. The Executive Committee shall hold a hearing upon each such complaint and the accused shall have

full opportunity to be heard in his own defense. The Executive Committee shall present their findings to the Executive Board and make a recommendation if any disciplinary action is to be taken. The Executive Board will have final approval.

ARTICLE X. DUES

Section One. Payable. All dues are payable on or before February 15th each year. Failure to pay dues on or before that date shall result in the assessment of fines related to the delinquency of the payment. Failure to pay dues and fines by the Annual Meeting may cause suspension of such member.

ARTICLE XI. COMMITTEES

Section One. Rules, Ratings and Interpretation Committee. The Rules Interpreter is the chairman of this Committee. He will select other members of the committee who may be other officers or members of Board 53.

The duties of this Committee include holding classes for prospective new members, conducting written and floor examinations, and to make a recommendation on the qualifications of such candidates for membership.

It shall be the duty of this Committee to make an annual report to the Executive Board on the progress of all new members who have been accepted into membership and not yet voted into active membership.

Additionally, the Rules Interpreter and his committee if necessary, shall:

- Conduct two (2) annual interpretation meetings
- Conduct the interpretation portion of regular meetings
- Render decisions on all questionable interpretations of rules
- Render service to schools asking for an interpretation of a rule or any other play situation
- Conduct an annual review of active officials to determine each official's level for the following season.

Section Two: Banquet Committee. The Treasurer shall be the chairman of the banquet committee. He shall appoint other members to this committee as needed. The duties of this committee shall be to arrange the site, menu, guest list and all other details of the Annual Banquet.

Section Three: Grievance Committee The first vice-president shall be chairman of this committee. The first vice-president shall appoint up to four (4) other members to this committee who may be other officers or members of Board 53.

The grievance committee shall receive and process any active members grievance received in written format signed by the aggrieved. The committee shall review and investigate the grievance using whatever methods they deem necessary and advisable. The committee shall present their findings to the Executive Board and make a recommendation if any action is to be taken. The Executive Board will have final decision and the Executive Secretary will provide the aggrieved a written copy.

Section Four: Finance Committee The treasurer shall be the chairman of this committee. He shall appoint two (2) members to serve on this committee.

The duties of this committee are:

- Audit the books and financial records of this association and make an annual report to the membership
- Prepare and present the budgets that the Executive Board deems necessary

Section Five: By Laws Committee The President shall appoint a chairman and three (3) other members who may either be officers or members of Board 53. The President may also appoint an advisor to this committee who is not an officer or member of Board 53.

This committee will prepare and present to the membership proposals to amend, repeal, or revise the existing by laws.

Section Six: Awards Committee The Executive Secretary shall be chairman of this committee. He shall appoint other members as needed.

The duties of this committee are:

- Inform the Executive Board of any seniority milestones reached as an IAABO member
- Recommend to the Executive Board potential recipients for any other awards, i.e. Hall of Fame

Section Seven: Nominating Committee

- Refer to Article Four, Section Two

ARTICLE XII AMENDMENTS

Section One: Procedure These by laws may be revised, amended or repealed by a two-thirds vote of members present at any regular meeting, provided such proposed changes were presented at a prior regular meeting, and further provided that all members had access to a copy of the proposed changes if they so desired.